

OCOEE UTILITY DISTRICT

BOARD OF COMMISSIONERS MEETING

October 27 2025

OCOEE UTILITY DISTRICT OFFICE 1:00PM

ATTENDANCE: Shawn Willis, Ryan Ulrich, Hank Wilson, Ben Witt, Chris Strupp, Andrea Witt, Larry Kidwell, Tim Lawson, Constable Tim Fowler, Eric Brooks.

The pledge to the United States Flag led by Shawn Willis.

Meeting called to order at 1:00 pm by President Shawn Willis.

Roll Call: Shawn Willis, Hank Wilson, Ryan Ulrich all present.

Approval September Minutes – Shawn Willis motion to approve, Ryan Ulrich offered the second.

No public comments.

Shawn, at 1:05pm made a motion to enter executive session. Ryan made the second. Board meeting resumed at 1:23pm.

Financials:

1. Ben Witt explained that going forward one member of the board will review financials and bank reconciliation statements on a monthly basis.
2. Ryan made a motion to approve September's financials. Shawn made the second.

No Standard adjustments.

Non-Standard Adjustments:

Old Business:

1. **Resolution 2025-033**, Adopting of recommendations of Board Chair as result of a review of District's operations.

Shawn made a motion to approve. Ryan offered the second. All were in favor.

2. **Resolution 2025-037**, Negotiation of a fair separation of Tim Lawson from the District.

Ryan made a motion to approve. Hank offered the second. All were in favor.

New Business:

1. **Resolution 2025-034**, Addition of an Anti-nepotism policy to the District.

Ryan made a motion to approve. Hank offered the second. All were in favor.

2. **Resolution 2025-035**, Surplussing of the 2015 Ford Explorer VIN 1FM5K8B87FGC27778 & the McElroy No. 412 Fusion Machine.

Ryan made a motion to approve. Hank offered the second. All were in favor.

3. **Resolution 2025-036**, Repeals the Agreement between Bradley County, Tennessee and Ocoee Utility District of Bradley and Polk Counties TN, Regarding American Rescue Plan Act Funds.

Shawn made a motion to approve. Ryan offered the second. All were in favor.

4. **Resolution 2025-038**, Naming the General Manager as Trustee for the District's Retirement Plan.

Hank made a motion to approve. Ryan offered the second. All were in favor.

5. Accepting the Impact Fund Committee's recommendations.

Ryan made a motion to approve. Hand offered the second. All were in favor.

Management Report

- a. Maintenance at Carpenter Springs Water Treatment Plant. The board approved RW Contractors to install 3 turbidimeters for \$24901.60.
- b. Maintenance at Wildwood Well pump. The board approved RW Contractors to replace the well pump for \$13109.15

- c. HSGLaW PLLC invoice. The board approved payment to HSGLaW for invoice of \$18916.07.
 - d. TDEC Invoice. Ben made the board aware of an invoice paid in the amount of \$10790.00 for annual Drinking Water renewal fee.
2. Operation and Administration
- a. Changes in Chief Operators. Ben update the board with staffing changes to bring operations in live with the new nepotism policy.
 - b. Scott Gibson has the districts continuing disclosures up to date.
3. Water loss last month has been updated to 32%. September's water loss is 44%.

Engineering Report

Chris Strupp updated the board regarding Old Parksville treatment facility. Government shutdown has slowed work on funding.

Shawn moved for adjournment of the meeting at 2:26 pm.

Ryan Ulrich, Secretary

Ryan Ulrich, Recorder