

# OCOEE UTILITY DISTRICT

## BOARD OF COMMISSIONERS MEETING

January 19, 2026

OCOEE UTILITY DISTRICT OFFICE 8:30am

ATTENDANCE: Shawn Willis, Ryan Ulrich, Hank Wilson, Ben Witt, Eric Brooks Dan Wolfe, Amber McDaniel

The pledge to the United States Flag led by Shawn Willis.

Meeting called to order at 8:30am by President Shawn Willis.

Roll Call: Shawn Willis, Hank Wilson, Ryan Ulrich all present.

Approval of December Minutes – Hank Wilson made motion to approve, Ryan Ulrich offered the second.

### **Public Comments:**

1. Daniel Wolfe leak adjustment:

Mr. Wolfe has asked if the \$2500 paid by insurance will satisfy the cost of his leak. His total invoice being about \$6000. It was decided that the board would ask Daniel Peterson to determine the costs of water and if any adjustments can be made. A decision will be made by the next board meeting. Ben Witt will also check if additional insurance can be purchased to cover large leaks.

At 8:58am Shawn made a motion to enter executive session. Hank seconded the motion. The board meeting resumed at 9:06am.

### **Financials:**

December financials to be reviewed at the February board meeting.

### **Old Business:**

1. Still waiting on Ben Gastel with advice on the outstanding bond counsel invoice from Bradley Arant Boult Cummings LLP.
2. Board Resolution 2025-023 to terminate the agreement with Kidwell and Company was passed with all board members in favor.

## Management Report

### Special note:

January Financials, Water loss %'s, and the Distribution information will not be complete in full until the last week of the month. I will send the Board the information at that time for review. The approvals must be made at the February 23rd, 2026 regularly scheduled Board meeting.

### Distribution:

Total leaks: 26  
Total Gallons: 33,087,800  
Flushing: 993,300  
BCFD: 8,500  
Total Main leaks: 11  
Total Service Leaks: 15  
Total HDPE Leaks: 12  
New Meter sets: 10  
Meter Change Outs: 56  
Water loss: 74%  
Year end Totals:  
1-Calls Placed: 555  
1-Calls Performed: 2,045  
Total BCRD Permits: 211  
Total Leaks: 411  
Total Meter Sets: 132

### Wastewater:

- Wastewater rate increase letters will be mailed out to sewer customers Tuesday, 1-20-26 after the Board reviews and approves the letter. We have been working out the details for a good time now and believe we have captured all aspects of the billing for you to see.
- I have had a couple of strategy conversations with Scott Gibson and Jason English this past week to discuss financing options for the Phase 2 portion of the Old Parksville Rd. Wastewater treatment plant. We are weighing options of a 2 year BAN for the flexibility of being able to wrap in more dollars (if needed) after the expiration of that BAN. More details to follow.
- (This section still holds true for this month which is the reason for the previous bullet point.) SRF's timeline may be difficult to work with as

far as the financing is concerned for this portion, so I spoke with Scott Gibson at Cumberland Securities, we are thinking over a plan for interim financing. We reached out to Ross Colona (TBOUR Staff) and Steve Osborn at the TCOT's office for advice on that and to see if there is a "Front of the line scenario" for SRF and the District considering the situation we find ourselves in. I hope to have an update at some point next month.

- We were approached by builders next door to Johnston Estates/Hidden Ridges about making a connection to that system outside of the development.
- Clay and his crew continue work out in the drip fields at Brighton Ridge and Johnston Estates wastewater treatment plants to continue to stay in compliance.

**Water Plant:**

- The Purifics Pilot is here and ready to fire up. We are still waiting on the treatment chemicals to arrive but once they get here it will be online.
- The installation of the new turbidity meters at Carpenter Springs are complete. TDEC has been notified.

**Operations and Administration:**

- Working with Kirk Morris at USDA/RD on options for the re-tooled Water plant/Water line project. What I am working toward is using force account labor to dramatically reduce the amount of cost for our efforts on the water loss mitigation.
- We need to discuss de-obligating the grant dollars associated with the previous USDA/RD Project.
- Management review of the information sent by Bond Council was completed last week and the information was delivered to District's council for their review and opinion.

**General:**

- We didn't have any luck with the fusion machine sealed bid opening on December 4th so we will re-post the announcement of surplus sale in January '26 with a lower opening bid.  
\*This has been reposted and the bid opening is scheduled for Friday January 16 th , 2026. I will have the results for you at the Board Meeting.
- I have attached the Impact Fund quarterly bank statement for your information.
- The Summary of Account for 2025 Cycle 2 Impact Fund evaluation forms were sent out to the recipients for an update on the progress

of their projects.

- All OUD employees are now on Direct Deposit.
- I will begin the process of updating our Request for Information Policy in the coming weeks.

### **Engineering:**

- Jason English and Kevin Colvett with Inflo Design Group (IDG) came to the office Wednesday January 14<sup>th</sup>, 2026 to spend some time with District staff and become familiarized with the projects.
- We called Jackson Brownfield with SOS and Scott Gibson from Cumberland Securities to get up to date on the Phase 2 portion of the OPRWWTP and what we could expect to complete this in the timeframe that we already have in place for the ARPA portions.
- Jackson is contacting other engineering firms that design this technology on a daily basis (to make best use of the time we have). IDG will assist with those conversations as our Representative.

## **Engineering Report**

### **Current Projects & Initiatives (Updates)**

1. Old Parksville WWTP (ARPA due 9/30/2026)
  - A. Procurement has been submitted (awaiting response) to TDEC on 12/15/2025. TDEC authorized Ocoee UD to proceed with ARPA/SWIG grant funding if procurement is submitted before December 15, 2025.
  - B. TDEC interim Inspection was performed on 12/9/2025 – no comments from TDEC. Final inspection needed.
  - C. Obtaining procurement generally includes:
    - i. Request for Pricing from contractors for revised scope of work; Anticipating CO pricing within the next week.
    - ii. Partial execution of a Change Order;
    - iii. Send complete contract package w/CO to contractors for final execution including request for bonds and insurance;
    - iv. Begin Construction Phase following TDEC Approval/Permitting of Rymer Road FM.
2. Old Parksville Ridge Development
  - A. Current Status: Lift Station Pump Sizing & undergoing PM review, then QAQC. Sewer modeling and engineer reporting for TDEC submission underway. Anticipating TDEC submission for Water and Sewer in early February 2026.

3. TDOT Corridor K/Hwy 64 A Date & B Date

- A. .13 PIN: TDOT Contract has been executed, and we are currently in the B-Date Phase (Design).
- B. .14 PIN: TDOT Contract is forthcoming, and we are currently in the A-Date Phase (Prelim. Design). Final A Date package anticipated for Ocoee UD review on January 28, 2026. Deadline for A-Date to TDOT is February 6, 2026.

4. Asset Management Plan Grant (Extension 9/30/2027, ARPA AMP portion due 9/30/2026)

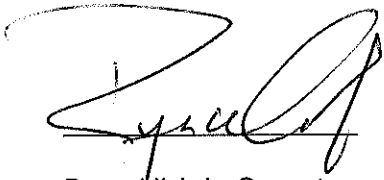
- A. AMP Report draft to Ocoee UD Late January/Early February. Pursuing procurement of handheld GPS/GIS device and plotter.

5. Accounts Receivable

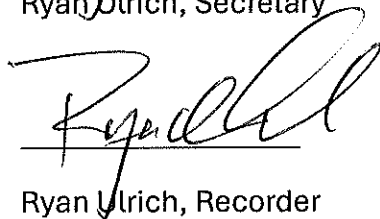
- A. Current Month: As of January 15, 2026, Ocoee Utility District has \$214,277.45 in Accounts Receivable with \$202,160.95 aged over 120 days.
- B. Last Month: As of December 16, 2025, Ocoee Utility District has \$227,509.70 in Accounts Receivable with \$200,054.20 aged over 120 days.

**Adjournment:**

Shawn adjourned the meeting at 10:00am.



Ryan Ulrich, Secretary



Ryan Ulrich, Recorder